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POLAND



South African citizens require a visa to enter the Schengen territory, (ie. Austria, Belgium, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Iceland, Italy, Latvia, Lithuania, Luxembourg, Malta, Netherlands, Norway, **Poland**, Portugal, Slovakia, Slovenia, Spain, Switzerland and Sweden.)

MEET & GREET FACILITY: NOT AVAILABLE FOR THIS EMBASSY

VISA APPLICATION PROCEDURE

ALL APPLICANTS ARE TO APPEAR IN PERSON BY APPOINTMENT UNLESS YOU QUALIFY PER EXEMPTION BELOW.

**CVCS CAN SUBMIT YOUR POLISH SCHENGEN VISA. SEE YOUR QUALIFYING CRITERIA BELOW
NEW - BIOMETRIC EXEMPTION**

If you have already obtained a previous Schengen visa and your biometric data (i.e. digital photograph and fingerprints) was previously collected, you can be exempted from giving your biometric data again on condition that:

- You have a copy of your previous Schengen visa, on which the remark VIS appears on it.
- Your biometric data was collected within the last 5 years (to be more precise within the past 59 months).

If the above conditions apply to you, then you do not need to appear in person in order to submit your application for a new visa. A third party may submit your application on your behalf. Your attention is especially drawn to the fact that your application will be refused if the conditions detailed above are not met. The Polish Consulate reserves the right to request a new biometric data collection if the biometric data collected in the previous application is not re-usable.

(as stated on <http://www.pretoria.polemb.net/?document=63>)

Citizens of states of the consular zone of the Embassy of Poland (Republic of South Africa, Namibia, Botswana, Mozambique, Lesotho, Swaziland, Zimbabwe, Zambia, Malawi) require a visa to enter the Schengen territory.

Applications should preferably be submitted to the Embassy in person.

Applicants who can prove to have travelled to the Schengen States within the past two years may be exempted from applying in person. The use of agencies is allowed with the provision that the company has been registered at the Embassy. **Applications sent by mail, e-mail or fax will not be processed.**



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Couriers like DHL, Fedex etc. must be arranged both ways (submitting the applications and collecting the passports with visas or incomplete documentation).

When travelling to several Schengen countries, the visa is applied at the Consulate or Embassy of the main destination of the journey. If the visit has no main destination, the application should be submitted at the Consulate or Embassy of the first point of entry.

IMPORTANT:

The submitting of visa application must be preceded by electronic registration of the visa application (Schengen or National) at E-KONSULAT:

<http://www.e-konsulat.gov.pl>

From the menu "VISA" choose "Schengen/National Visa - Register form"

The application enables registration of the application and printing the visa forms. The printed visa form with a **bar code and number on the front** page has to be presented at the Embassy of Poland together with all required additional documents. Visa applications will be rejected if not registered through E-Konsulat.

For application form which must be submitted electronically and visa requirements, you can also log onto:

<http://www.pretoria.polemb.net/?document=63>

PLEASE NOTE:

- Incomplete applications will be rejected.
- Additional documents may be requested by the consular official (certificates of school/university attendance, letters from the employers stating period of leave and duration of vacation etc.) A personal interview with the applicant may be requested at any time.
- The possession of a visa is only one of the pre requisites for entry into Schengen territory. The border/immigration authorities at your arrival in the Schengen area may also request the presentation of sufficient funds, a letter of invitation, hotel reservation and proof of medical insurance, failure to present the above may result in refusal of entry. Should the Schengen border authorities refuse entry, no claim to reimbursement of the visa can be submitted.

STANDARD TERMS & CONDITIONS

GENERAL

CVCS is a company trading under the name of Cape Visa Courier Solutions with registration number 2016/14102307.

CVCS is a visa courier company and act as a disclosed agent for third party suppliers, such as, but not limited to Consulates and Embassies based in South Africa. The supplier is solely responsible for the issuing of any and all visas.

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CVCS only assist in the Visa Application. Therefore the contract for the visa is between the customer and the embassy. The Consulates and Embassies have their own terms and conditions and can be obtained on request from the Embassy/Consulate concerned. As agent, CVCS, has no contractual liability to the customer in respect of the visa being issued.

1. Consulates/Embassies have a guideline of the number of days in which visas are issued but that it does not guarantee that the visa will be issued in that time.
2. CVCS advises that there may be delays on visas being issued which are beyond CVCS's control.
3. CVCS cannot be held liable if the relevant Embassy Consulate or Government Institution does not issue a visa before intended departure date.
4. Any costs incurred due to date changes on tickets, accommodation, car hire etc. in respect of the travel bookings made, cannot be claimed from CVCS.
5. CVCS does not accept responsibility for any consequences whatsoever due to the applicant failing to ensure that they comply with the necessary health, passport and visa requirements.
6. The applicant is responsible for providing the applicable Embassy, Consulate or Government Institution with all documents in order to process the visa application.
7. The responsibility to obtain correct, current and valid passports, visas, vaccinations, inoculations and reentry permits where required, is that of the applicant.
8. CVCS shall not be liable for any direct and/or consequential damages or losses, which may occur due to no visa or inadequate travel documentation.
9. The applicant indemnifies and holds harmless CVCS against all suits, actions, claims, judgements, direct and/or consequential damages or losses or other liabilities, and all costs and expenses which may arise from the services or the omission of supplying the services by any third party supplier or the unsuccessful or late Visa Application.
10. CVCS advises that in some cases the relevant Embassy, Consulate or Government Institution will only release the visa 24 (twenty four) hours prior to departure or even on the day of departure.
11. Service fees and Visa fees are non-refundable.
12. CVCS will not be held responsible for any visa fee increases or changes to fees made by the Embassies at time of submission. These additional charges will be borne by the applicant. While every effort is made to provide accurate information, visa and passport requirements are constantly changing and there may be a delay before we are advised of such changes. We are therefore unable to guarantee complete accuracy at all times. Processing times and charges given are solely for guidance purposes and cannot be guaranteed.